

**COVENANT UNIVERSITY, OTA**  
**COLLEGE OF BUSINESS AND SOCIAL SCIENCE SCHOOL OF BUSINESS**

**DEPARTMENT: BANKING AND FINANCE**  
**OMEGA SEMESTER: 2014/15 ACADEMIC SESSION**  
**COURSE CODE AND TITLE: BFN 423- MANAGEMENT OF BANKS AND OTHER FINANCIAL INSTITUTIONS**

**COURSE LECTURERS: Dr Taiwo, J.N**  
**Dr Ikpefan, O.A OFFICE: D401B EXT: 2163**

**COMPULSORY COURSE: 3 UNIT CREDIT**

**COURSE OBJECTIVES**

The course will expose students to the Basic principles of bank Management

**MODULE 1**

Week 1

Bank Management and a typical bank set up (Organogram) and principles relating to effective Management of Banks.

Week 2

Liquidity Management

Week 3 & 4

Capital Adequacy

**MODULE 2**

Week 5 and 6

Cash flow statement/Sources and Uses of Fund

Week 7

The Role and Responsibilities of bank directors

**MODULE 3**

Week 8

Staffing in Nigerian banks; Training and Manpower Development in Financial Institutions

Week 9

Industrial Relations in Banks; Delegation and Span of control

Week 10

Organizational Communications; Theories of motivation and Leadership – Types and Qualities

Week 11

Bank Capitalization: Rationale, merits and demerits, post consolidation effects etc

#### **MODULE 4**

Week 12

Risk Management

**Week 13: REVISION**

**Method of Grading: Mid-Semester - 30marks**

**Omega Exam - 70 marks**

**Class Behaviour:** Punctuality and Class participation

#### **RECOMMENDED TEXTBOOKS**

- i. Arinde A.A (1997): An introduction to Money, Banking and Finance, Dabot Books Ltd, Ilorin.
- ii. Arinde A.A (1997): Banking Operations in Nigeria, Aminu Publications, Ilorin.
- iii. Adekanye, F (1983): The Element of Banking in Nigeria, F &A Publications, Lagos
- iv. Rose, P.S (2002): Commercial Bank Management, McGraw-Hill Irwin, Boston.
- v. Saunders, A and Cornett, M.M Financial Institutions Management, McGraw-Hill Irwin, Boston